

Woodgate Terrace Homeowners Association Inc

Board of Directors Meeting Minutes

February 17, 2021

2:00 PM

Meeting was called to order at 2:00 p.m. by Dick Thompson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Dick Thompson, Lonnie Tyler and Stephanie Chauny

Board Members absent and excused:

CPMG Staff: Virginia Johnson, Association Manager

Contractors: None

Homeowner Forum: 0 homeowners in attendance

Approval of Meeting Minutes:

- **Motion:** To approve the January 21, 2021 meeting minutes as written was made by Lonnie Tyler, seconded by Dick Thompson and passed unanimously.

Association Manager's Report:

Virginia provided update on daily operations.

- **Discussion:** The board did a sewer scope of a townhouse and determine each line runs directly to the main and is not shared with any other townhouses.
- **Discussion:** There was more discussion about sky light and they are 100% a window and homeowner's responsibility.

Financials/Legal:

- **Motion:** To accept the January 2021, financials as prepared by CPMG, subject to audit, was made by Stephanie Chauny, seconded by Dick Thompson and passed unanimously.
- Review:** The Attorney Status Report was reviewed

Action Outside of a Meeting: None

Board Reports:

Architectural: None

Hearings: None

Next Board Meeting- March 17, 2021 - 2:00 PM or TBA –

Adjournment: 3:07 p.m.